

PHYLLIS COURT CROQUET CLUB

CONSTITUTION

1. The object of the Croquet Club is to promote the playing of Association Croquet, Golf Croquet and Garden Croquet by members of Phyllis Court Club. The Croquet Club is a not-for-profit organisation.
2. Membership shall be open to any member of Phyllis Court Club.
3. A member of Phyllis Court Club may become a member of the Croquet Club by notifying the Membership Secretary and paying the annual subscription.
4. An Annual General Meeting will be held every November or December, to be convened by the Secretary, giving at least three week's notice. The form of the meeting (in person or online or email, or any combination thereof) will be determined by the Committee, but communicated to members in advance for possible feedback to be taken into consideration.
5. The Treasurer will present examined accounts for approval at an Annual General Meeting and subsequently file a copy of the approved financial accounts with the Management of Phyllis Court Club.
6. Any change in the annual subscription must be approved at an Annual General Meeting.
7. An Extraordinary General Meeting must be called if one third of the membership sign their support of a stated proposal. No other business will be discussed.
8. The affairs of the Croquet Club will be administered by a Committee consisting of a minimum of six and a maximum of ten members. This Committee will be elected at each Annual General Meeting for a year of office which expires at the next Annual General Meeting. The Treasurer may not be the Treasurer of any other Interest Group without ratification by Council. No one should serve as Chairman for more than three years consecutively.
9. All members of the Croquet Club are eligible to serve on the Committee with two exceptions –
 - (a) a member who has served on the Committee for five consecutive years should retire unless a special exemption is agreed with Council, allowing him/her to serve for another year;
 - (b) a member of the Committee who resigns during a year of office is not eligible for the remainder of that year of office and the whole of the next year of office.
10. Notice of candidature for election to the Committee must be by email or in writing, signed by a proposer, seconded and then given to the Secretary, together with the signed agreement of the candidate, at least one week before the date of the Annual General Meeting.

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11. The Committee will appoint a Chairman, Secretary and Treasurer. Any two of these three officers have the authority to sign cheques on behalf of the Croquet Club. The Committee may appoint any other officers deemed necessary for the running of the Croquet Club. The Committee may co-opt any eligible member to serve on the Committee so long as this does not cause the Committee to exceed the maximum size permitted.
12. A quorum for a Committee shall be four members of the Committee, which must include two of the following officers: Chairman, Vice-chairman, Secretary, or Treasurer. A quorum for a General Meeting shall be a quarter of the paid-up members of the Croquet Club or 30 paid-up members of the Croquet Club – whichever is less – and must include two of the above officers. In the case of a General Meeting conducted wholly or partly by email, any member voting on any of the resolutions put to that meeting will be deemed to be included in determining whether the meeting is quorate.
13. Decisions made at a Committee meeting shall be by a simple majority of votes from those members of the Committee attending the meeting. Decisions made at a General Meeting shall be by a simple majority of votes from paid-up members of the Croquet Club. To be counted as a valid vote on any resolution, any vote by email must be received by the Secretary not less than 24 hours in advance of the start of the General Meeting. At any Committee meeting or General Meeting, if equal numbers of votes are recorded both for and against a motion, the Chairman of the meeting shall be entitled to the casting vote.
14. Any alterations to the Constitution must be presented in draft form to Council prior to being approved by the Croquet Club at an Annual General Meeting and subsequently ratified by the Council of Phyllis Court Club.
15. Nothing in the constitution, bye laws or rules of the Croquet Club shall conflict in any way with the Rules of Phyllis Court Club. Where a conflict of interest might appear to arise the Rules of Phyllis Court Club shall prevail and the decision of the Council of Phyllis Court Club will be final in all such matters.
16. The Committee will draw up Bye-laws for the Croquet Club and agree them with the Council of Phyllis Court Club.
17. In the event of the Croquet Club closing, after all debts are paid any remaining money will be transferred to Phyllis Court Club.

December 2022